

Before You Dig Australia Limited
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ANNUAL GENERAL MEETING OF BEFORE YOU DIG AUSTRALIA LIMITED

MINUTES

DATE Thursday, 24 November 2022

LOCATION Via Microsoft Teams Video Conferencing Technology
and BYDA Registered Office, 35 Railway Road, Blackburn, Victoria, 3130

OPEN The meeting opened at 10:00am AEDT

ATTENDEES

Neil Weatherly	Region Director, Qld
Alan Lee	Region Director, SA/NT
Eric Bardy	Region Director, Vic Tas
Kelvin Grace	Region Director, WA
Greg Rotheram	Region Director, NSW/ACT
Stuart Smith	Independent Director
Darryl Worthington	Independent Director
Melissa Greenall	Chief Executive Officer
Chris Jobling	Corporate Services Manager
Antony Barnett	Auditor, Crowe

APOLOGIES

Michaela Tyack	Powerlink Queensland
Kristin Murray	Company Secretary

1. WELCOME AND INTRODUCTIONS

The Chair, Neil Weatherly, opened the meeting at 10.00am AEDT.

The Chair welcomed the Member Representatives, the Non-Member directors, the auditor, CEO and guests.

2. APOLOGIES AND QUORUM

Michaela Tyack of Powerlink Queensland and Kristin Murray of Before You Dig Australia were apologies. All five Member Representatives were present with no proxies and a quorum for the meeting was confirmed. Sufficient proxies were received by members to carry any motions. All guests appearing by Teams were acknowledged and read by Darryl Worthington.

The Chair confirmed the meeting voting method as raising a hand for 'in favour', to be captured by video camera or by using the 'raise a hand' Microsoft Teams function.

3. PREVIOUS MINUTES

RESOLUTION

That the minutes of the Annual General Meeting held 25 November 2021 be accepted by the Member Representatives as a true and accurate record of the meeting.

Representatives of all Members voted in favour of acceptance – **CARRIED**

4. RECEIPT OF ANNUAL FINANCIAL REPORT

The Company's Financial Report, the Directors' Report and the Auditor's Report for the year ended 30 June 2022 were received.

The Chair led a discussion around the appointment of the auditor not being renewed and BYDA management was instructed to test the market in appointing the incoming auditor.

Two questions were received from NSW members surrounding billing enquiries.

A question was received from NSW advisory council member surrounding the future direction of the BYDA board and the board strategy. The Chair responded with reference to the 4 pillars and the focus and attention given by BYDA management in achieving these this financial year.

RESOLUTION

That the Member Representatives accept the Financial Statements, Directors' Report and Auditor's Report for the financial year ended 30 June 2022.

Representatives of all Members voted in favour of acceptance – **CARRIED**

5. OTHER BUSINESS

Nil

6. NEXT MEETING

The BYDA members' annual general meeting is proposed for 23 November 2023.

The Chair thanked the attendees and the meeting closed at 10.26 am AEDT.

Signed as a true and correct record

Chair _____

Dated _____